



McGrath Foundation Position Description

Position:	Research Manager
Group:	Nursing Program
Synopsis:	Contribution to and management of the Research Portfolio, as part of the McGrath Cancer Care Nursing Program
Reports to:	Head of Nurse Education and Research
Updated:	25/09/2026

Required education, skills and experience:

- Registered Nurse with Australian Health Practitioner Regulation Agency (AHPRA).
- Post-graduate qualifications in research or a research-related field (e.g., Master of Philosophy, Master of Research), with demonstrated research experience.
- Demonstrated experience in a range of research methodologies, with sound understanding of analytical approaches.
- Demonstrated experience in implementation of evidence-based practices in health care environments.
- Demonstrated project management skills with the ability to deliver projects in agreed timeframes.
- Well-developed planning and organisational skills, with the ability to prioritise multiple tasks.
- Excellent written and verbal communication skills with proven ability to produce clear, succinct reports and documents.

Areas of responsibility:

- Provide administrative and research-related support to the Head of Nurse Education and Research for research and quality improvement projects, across the project lifespan, including conceptualisation, design and development, data collection, analysis, and reporting.
- Provide research-related consultation and education to Nursing Program Team members and McGrath Cancer Care Nurses, to enable development of research and evidence-based practice knowledge and skills.
- Liaise, collaborate and manage relationships with key internal and external project stakeholders to ensure timely achievement of project milestones.
- Prepare and manage accurate, clear and timely research-related reports for submission to internal teams and external partners and stakeholders.
- Participate in the development of outputs for dissemination (e.g., manuscripts for publication, abstract submission, conference presentation).

Our commitment to lead from every chair:

- Take ownership and show up in a way that aligns to our values
- Empower and support our team/s so we can all deliver our best work
- Respectfully challenge and consider others' views to re-think the everyday
- Seek opportunities to keep learning and do things differently
- Be brave and share mistakes as learning experiences