

Position Description: President and Board Chair



About CNSA

As the peak professional body for cancer nursing, the CNSA strives to promote excellence in cancer care through the professional contribution of cancer nurses. To achieve this mission, the CNSA acts as a resource to cancer nurses around Australia, no matter what their geographical location or area of practice. The CNSA is the link between cancer nurses in Australia, the consumers of cancer nursing services, and other health professionals involved in cancer care.

Purpose

The President and Board Chair leads the CNSA Board, driving the strategic direction and ensuring effective governance and operations of CNSA.

Criteria

The President and Board Chair is a CNSA member with:

- A minimum of one year experience on the CNSA Board.
- Demonstrated knowledge and ability to provide leadership in a complex, professional environment and influence the achievement of required outcomes in areas of professional responsibility.
- Excellent critical thinking, strategic planning and problem-solving skills.
- Highly developed conceptual, analytical and synthesis skills.
- Demonstrated high levels of communication, consultation, facilitation and negotiating skills, including report writing and presentation skills.
- Demonstrated ability to work effectively as part of a team.
- Demonstrated understanding of organisational finances, budget management and governance processes.
- Previous experience as a Chair of a Standing Committee, Specialist Practice Network or State Group is desirable.

Key Responsibilities

- Chair of Board meetings and Annual General Meeting.
- Member of the Governance Committee.
- Set the agenda for Board meetings in collaboration with CEO, Directors and CNSA staff.
- Facilitate open and constructive communication into and across the Board of Directors.
- Motivate Board Directors and when required manage underperformance.
- Communicate the views and decisions of the Board to the membership.
- Communicate with and represent the CNSA to key stakeholders.
- Maintain ongoing relationship with onsonble.
- Direct succession planning for key CNSA roles.
- Oversee the evaluation of Board performance, with CEO and Governance Committee.
- Contribute to the development of CNSA policies, procedures and guidelines.
- Participate in both formal and informal capacity on committees, groups, meetings, projects or forums.
- Contribute to Board reports, newsletter articles and the Annual Report as relevant to the role.
- Advocate for cancer nursing at key national and international forums, fostering a collaborative and impactful professional community.
- Promote the cancer nursing image in all professional forums; and
- Presentation of CNSA Life Fellowships.

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Current Stakeholder Groups

The President and Board Chair is a representative on the following stakeholder groups:

- Intercollegiate Advisory Group (ICAG) of Cancer Australia
- ACNNP Expert Advisory Group

Reporting Relationships

- The President and Board Chair reports to the Board of Directors; and
- The President and Board Chair is a member of the Governance Committee.