

**ISNCC Member Council Meeting
August 17th, 2008, Singapore
Minutes**



<p>1. CALL TO ORDER</p> <p>The meeting was called to order by Sanchia Aranda at 1:00pm SGT.</p>	
<p>2. WELCOME</p> <p>Sanchia Aranda welcomed all attendees to the ISNCC Member Council Meeting.</p>	
<p>3. PROPOSED CONSTITUTION AND BYLAWS CHANGES</p> <p>Sanchia Aranda explained that the Society is proposing changes to the Constitution and Bylaws. The previous Constitution had regional representation and rigid requirements. Goals for Constitution changes are:</p> <ol style="list-style-type: none"> 1. to increase flexibility 2. become more member-driven 3. improve member communication. <p>Major changes to the Constitution include:</p> <ol style="list-style-type: none"> 1. development of a representational structure 2. Board of Director representation 3. full voting members <p>Sanchia Aranda outlined that all Constitution suggestions will be considered and the final Constitution will be sent to Member Societies for official vote previous to final decision.</p> <p><u>Development of Representational Structure</u> Goal is to develop a Member Council with full voting rights. Full voting members would elect an individual to represent their country on the Member Council. This individual would be expected to meet biennially at the Member Council meeting and act as a point of contact communication for their individual Societies. This will enhance the formal contributions of individual ISNCC Society members.</p> <p><u>Board of Director Representation</u> New Board of Directors structure proposed to have 3 Executive Committee members (President, President-Elect or Past President, and Secretary/Treasurer) and 6 Board members. The 6 Board members would be nominated and elected by the entire Member Council based on specific skills and portfolios, rather than regional representation. The goal of this change is to improve representation in the Society from numerous countries.</p> <p><u>Full Voting Members</u> Proposed changes allow for all members with the following</p>	<p>ACTION: ISNCC Secretariat to open voting for the proposed Constitution and Bylaws changes post-ICCN.</p>

<p>requirements:</p> <ol style="list-style-type: none"> 1. formally recognized cancer Society 2. members across individual country or region 3. comparable objectives and goals <p>This will help to prevent anomalies such as the European Oncology Nursing Society (regional representation) and United Kingdom Oncology Nursing Society (countries with more than a single representative nursing Society).</p> <p><u>Questions and/or Comments</u></p> <p>Four groups were formed to discuss the proposed Member Council model.</p> <p>The first group with representatives from Sweden stated support for the Member Council changes and suggested that simple English should be used at meetings for members where English is their second language.</p> <p>The second group with representatives from Pakistan, North and South Americas stated support for the Member Council changes and suggested that this will get more members involved.</p> <p>The third group with representatives from North America stated support for the Member Council model and noted that the Board portfolios should be developed with caution in naming the positions. The representatives also suggested that this will create a more member-driven organization.</p> <p>The last group with representatives from Australia and North American stated support for the Member Council changes but had concerns as to how ISNCC can ensure diversity and global perspective. The group also expressed that there will be challenges to keep momentum going when the Member Council only meets every 2 years. Sanchia Aranda suggested that Board Members have teleconferences with members in the Member Council in own region in between meetings.</p> <p>Sanchia Aranda suggested that this change will allow full members to drive Society business and agenda items and she is looking forward to the increased participation.</p>	<p>ACTION: ISNCC Board of Directors to use simple English in future Member meetings.</p> <p>ACTION: ISNCC Board of Directors to develop the Board portfolios with caution.</p> <p>ACTION: ISNCC Board members to arrange regional teleconferences with Members between Member Council meetings.</p>
<p>4. STRATEGIC DIRECTIONS</p> <p>Representative from Australia had asked for clarification regarding ISNCC's current and future strategic directions and how member societies can contribute to ISNCC. Sanchia Aranda noted that ISNCC will focus on enhancing communication between societies as per changes in the Member Council and Board structure and is looking forward to increased participation from members.</p>	
<p>5. SPECIALIST CANCER NURSING ACC.</p>	<p>ACTION: Member representatives to</p>

<p>Sanchia Aranda had requested representatives to share any position statements or standards in specialist cancer nursing so that ISNCC can help promote them to the membership.</p>	<p>forward position statements and/or standards to the ISNCC Secretariat.</p>
<p>6. MEMBER OPEN DISCUSSION</p> <p>a. Twinning Program</p> <p>Virginia Gumley explained that the new Twinning Program will replace the current Adopt-a-Society Program. This change will improve partnerships, relationships and the program overall. This program will have no financial obligations – only exchange of knowledge and in-kind information. Twinning will be a 2-way partnership between all levels of membership (ie: individual, society, institution, etc.) for differing reasons (ie: area of interest, language connection, geographic location, etc.). The process will be formalized shortly, posted on the website and communicated via newsflash.</p> <p>b. ICCN Accommodation</p> <p>Representative from Australia suggested that ICCN should consider providing more hotel options in terms of room rates to attendees of the conference. Marg Fitch noted that she will pass this comment back to the steering committee for consideration at the next conference.</p> <p>c. ISNCC Relationship with International Organizations</p> <p>Sanchia Aranda explained that ISNCC is affiliated with WHO, UICC, and is currently in relationship discussion with MASCC. She also noted that the memorandum of understating with EONS is currently under amendment. Members had raised that question as to how members can have the opportunity to collaborate with International members.</p> <p>d. Credentialing</p> <p>Representative from Australia had asked for more information on credentialing in other countries. Members in North America explained that some hospitals are built based on Magnet and Joint Commissions. Members suggested that ISNCC should consider holding workshops at the next meeting on curriculum and competency development.</p>	<p>ACTION: ISNCC Secretariat to post details regarding the Twinning Program on the website upon completion.</p> <p>ACTION: Marg Fitch to report accommodation issues back to the Conference Steering Committee.</p> <p>ACTION: ISNCC will include articles from WHO in the ISNCC Newsletter and Newsflash so that members can be more aware of international issues.</p> <p>ACTION: ISNCC Executive Committee to consider holding workshops on credentialing at next conference.</p>
<p>7. ADJOURNMENT</p> <p>Sanchia Aranda adjourned the meeting at 4:00 pm SGT.</p>	